

CASA Kane County

CASA Volunteer Advocacy Do(s) & Don't(s)

Do(s)

- Observe parent/child visits.
- Visit your CASA child at least monthly.
- Communicate regularly with your CASA Advocate Supervisor and the agency caseworker.
- Verify information you receive from one source with another.
- Confirm with the agency worker that your contact information/CASA Kane County information has been entered into SACWIS so that you are invited to ACRSs, CIPPs, and other staffing.
- Copy your advocate supervisor on important e-mails.
- Maintain courteous and respectful demeanor with other professionals despite frustrations; remain objective.
- Get releases signed to speak with therapists and treatment providers for parents and minors 12 and older.
- Keep track of in-service core/elective credits earned. (12 required annually)
- Observe casual, but professional dress code in court; arrive on time & maintain a “game face.”
- Submit case hours by the final day of each month.
- Submit court reports to your supervisor 2-3 weeks prior to court date.

Don't(s)

- Discuss abuse/neglect details with the minor unless they start the conversation.
- Drive minors and/or parents while assigned to a case.
- Share confidential case info with foster parents, teachers or others who are not a party to the case.
- Purchase expensive gifts for minors. (Small token gifts for Birthday/Christmas)
- Wear jeans, flip flops or chew gum in court.
- Facebook friend your CASA kids or relatives.
- Display CASA kids pictures in your home or office.
- Not show up or avoid communication with the CASA team as we need to honor our appointment as an officer of the Court.

